I. Administration
   A. Nature of the FSML
   B. Nature of the Directorship
   C. Organization Chart
   D. Relationship With Sponsoring Institution
   E. Staffing
   F. Consortia and Other Formal Associations
   G. Insurance and Liability
   H. Legal Issues
   I. Administrative Policies
      - Safety & Liability
II. Facilities
   A. Housing
   B. Education and Training Facilities
   C. Research Facilities
   D. Public Facilities
   E. Food Service Facilities
   F. Support Facilities
   G. Facility Policies
   H. Operations and Maintenance
   I. Facility Construction
III. Programs
   A. Research
      1. Visiting Scientists
      2. Sponsored (In-House) Research
      3. Research Policies
   B. Education
      1. Undergraduate Education
      2. Graduate Education
      3. Research Training
      4. PreK-12 Education
      5. Informal Education
      6. Education Policies
IV. Finances
   A. Budgets
      1. Cost Analysis
      2. Cost Recovery (Setting Fees)
      3. Software and Other Budgeting Tools
   B. Financial Reports
   C. Financial Policies
   D. Endowments
   E. Funding Sources
V. Planning
   A. Master or Academic Plan
   B. Business or Financial Plan
   C. Strategic Plan
   D. Construction Planning Process

Appendices
Lists:
Sample Policies:
Cross-Reference Key to Identify FSML Sources of Examples: